

# **COOK, SMITH & COMPANY CPA'S, LLC**

## **CERTIFIED PUBLIC ACCOUNTANTS**

Rodney L. Cook, CPA  
Steven D. Smith, CPA

Members of: American Institute of CPA's  
Ohio Society of CPA's

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### **STAFF ACCOUNTANT POSITION**

Cook, Smith & Company CPA's is looking for an experienced self-motivated staff accountant to join our firm. We pride ourselves in developing long-standing relationships with our business and individual clients. You will play a key role in communicating with our clients to prepare business financial statements and payroll as well as ensuring tax compliance in the preparation of payroll and sales tax returns. The applicant should have a working knowledge of QuickBooks software as well as Microsoft Word and Excel. This position requires you to be well organized and to be excellent in your attention to detail to accomplish the required tasks. This position will also require overtime January thru April.

If you believe you have the skills above and would like to be a part of our team, please mail or preferably email your resume to Steven Smith at [ssmith@cooksmithcpas.com](mailto:ssmith@cooksmithcpas.com).